




**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**

**Financial Statements**

**Year Ended March 31, 2019**

*(Unaudited)*



**HARRIS RYAN**  


**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**  
**Index to Financial Statements**  
**Year Ended March 31, 2019**

---

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Changes in Net Assets	3
Statement of Revenues and Expenditures	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 8
Expenses ( <i>Schedule 1</i> )	9

# HARRIS RYAN

---

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

---

To the Directors of Big Brothers Big Sisters of Eastern Newfoundland

We have reviewed the accompanying financial statements of Big Brothers Big Sisters of Eastern Newfoundland, which comprise the statement of financial position as at March 31, 2019, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Eastern Newfoundland as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Harris Ryan Professional Corporation*

St. John's, Newfoundland and Labrador  
September 13, 2019

CHARTERED PROFESSIONAL ACCOUNTANTS

**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**  
**Statement of Financial Position**  
**March 31, 2019**

	2019	2018
<b>ASSETS</b>		
CURRENT		
Cash	\$ 229,771	\$ 192,212
Accounts receivable	4,680	3,627
Prepaid expenses	14,027	9,724
	<b>\$ 248,478</b>	<b>\$ 205,563</b>
<b>LIABILITIES AND NET ASSETS</b>		
CURRENT		
Accounts payable, (including government remittances of \$6,783 ;2018 - \$9,121)	\$ 17,103	\$ 19,779
Deferred revenue	2,222	2,292
	<b>19,325</b>	<b>22,071</b>
NET ASSETS	<b>229,153</b>	<b>183,492</b>
	<b>\$ 248,478</b>	<b>\$ 205,563</b>

**ON BEHALF OF THE BOARD**

\_\_\_\_\_ *Director*

\_\_\_\_\_ *Director*

See notes to financial statements

**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**  
**Statement of Changes in Net Assets**  
**Year Ended March 31, 2019**

	<b>2019</b>	<b>2018</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 183,492</b>	<b>\$ 142,562</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>45,661</b>	<b>40,930</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 229,153</b>	<b>\$ 183,492</b>

**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2019**

	2019	2018
<b>REVENUES</b>		
Provincial Grant	\$ 49,500	\$ 49,500
Other sponsorships and grants	120,103	81,193
Donations	23,370	21,578
Miscellaneous	-	1,054
Fundraising ( <i>Note 4</i> )	257,990	219,969
	<b>450,963</b>	373,294
<b>EXPENSES</b> ( <i>Schedule 1</i> )	<b>405,678</b>	333,051
<b>EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<b>45,285</b>	40,243
OTHER INCOME	376	687
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$ 45,661</b>	\$ 40,930

See notes to financial statements

**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**  
**Statement of Cash Flows**  
**Year Ended March 31, 2019**

	2019	2018
<b>OPERATING ACTIVITIES</b>		
excess of revenues over expenses	\$ 45,661	\$ 40,930
Changes in non-cash working capital:		
Accounts receivable	(1,053)	(1)
Accounts payable	(2,676)	(1,610)
Deferred revenue	(70)	(1,288)
Prepaid expenses	(4,303)	13
	<b>(8,102)</b>	<b>(2,886)</b>
<b>INCREASE IN CASH FLOW</b>	<b>37,559</b>	<b>38,044</b>
Cash - beginning of year	192,212	154,168
<b>CASH - END OF YEAR</b>	<b>\$ 229,771</b>	<b>\$ 192,212</b>

# BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND

## Notes to Financial Statements

Year Ended March 31, 2019

---

### 1. NATURE OF THE ORGANIZATION

Big Brothers Big Sisters of Eastern Newfoundland was incorporated in May 1975 as a not-for-profit organization. The organization is a registered charity under the Income Tax Act, and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. The purpose of the organization is to provide a quality mentoring program for children and the youth primarily from single parent families in Eastern Newfoundland. Big Brothers Big Sisters of Eastern Newfoundland is affiliated with Big Brothers Big Sisters of Canada.

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

#### Revenue recognition

Big Brothers Big Sisters of Eastern Newfoundland follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government grants are recognized as revenue in the year for which the contribution is granted.

#### Capital assets

Capital assets are expensed in the year of acquisition as permitted under Canadian accounting standards for not-for-profit organizations.

#### Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

#### Donated goods

The organization receives contributed office space the fair value of which is not readily determinable and as such has not been recorded.

The organization receives a substantial amount of volunteer time the value of which is not reflected in these financial statements.

*(continues)*

---



# BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND

## Notes to Financial Statements

Year Ended March 31, 2019

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

---

### 3. BANK INDEBTEDNESS

The Organization has a revolving line of credit in the amount of \$25,000 which was unutilized at year end. The facility bears interest at prime plus 2.5% and is secured by a general security agreement.

---

### 4. FUNDRAISING ACTIVITIES

	Revenue	Expenses	Net
Bowl for kids	\$ 117,840	\$ 7,321	\$ 110,519
Peeler cards	71,556	-	71,556
Big bucks	10,551	122	10,429
Golf tournament	39,385	6,903	32,482
Christmas raffle	11,470	752	10,718
Throw it forward	17,845	3,505	14,340
Mulch fundraiser	7,106	-	7,106
Other fundraising activities	840	-	840
	<u>\$ 276,593</u>	<u>\$ 18,603</u>	<u>\$ 257,990</u>

---

### 5. CONTRACTUAL OBLIGATIONS

The organization is committed to the following amounts for the lease of office premises to September 30, 2021.

Contractual obligation repayment schedule:

2020	\$ 40,800
2021	40,800
2022	20,400
	<u>\$ 102,000</u>

# **BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND**

## **Notes to Financial Statements**

**Year Ended March 31, 2019**

---

### 6. FINANCIAL INSTRUMENTS

#### ***(a) Credit risk***

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to minimal credit risk from entities.

#### ***(b) Interest rate risk***

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

---

**BIG BROTHERS BIG SISTERS OF EASTERN NEWFOUNDLAND****Expenses  
(Schedule 1)****Year Ended March 31, 2019**

	<b>2019</b>	<b>2018</b>
Salaries and wages	\$ 328,894	\$ 287,949
Rental	21,930	-
Insurance	11,155	9,539
Program services	7,892	4,846
Memberships	7,380	8,493
Professional fees	5,083	5,833
Moving expenses	4,681	-
Utilities	3,763	-
Telephone	3,567	4,240
Interest and bank charges	2,872	3,874
Professional development	1,830	590
Supplies	1,600	1,552
Travel	1,431	1,336
Repairs and maintenance	1,192	895
Equipment rentals	1,143	1,168
Postage	835	998
Storage rental	247	1,552
Advertising and promotion	183	186
	<b>\$ 405,678</b>	<b>\$ 333,051</b>